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Part III—Section 2

Statutory Notifications and Orders issued by
Heads of Departments.

NOTIFICATIONS BY HEADS OF DEPARTMENTS, ETC.

CONTENTS

JUDICIAL NOTIFICATION

Pages.

Amendments to the Advocates' Clerks Rules, 1983 10-12

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JUDICIAL NOTIFICATION

Amendments to the Advocates' Clerks Rules, 1983

(R.o.c No. 474/2003/F2)

No. SRO C-4/2026.

In exercise of the powers conferred under Articles 225 and 227 of the Constitution of India and of all other powers hereunto enabling and with the previous approval of the Governor of Tamil Nadu, the High Court, Madras, hereby makes the following amendments to the Advocates' Clerks Rules, 1983. The amendments shall come into force with effect from the date of publication in the Official Gazette.

AMENDMENTS

In the said Rules,-

(1) in rule 6,-

(a) for the expression "in the form prescribed", the expression "in Form 1" shall be substituted;

(b) clause (i) shall be renumbered as clause (i)(a);

(c) before clause (i)(a) as renumbered, the following clause shall be inserted, namely:-

"(i) He must have passed 10th standard:

Provided that, the qualification prescribed in this clause shall not be applicable to the Advocates' Clerks, who have already been registered by the competent authority as recognized clerk under these rules."

(2) in rule 8, for the expression "in the prescribed form", the expression "in Form 4" shall be substituted;

(3) after rule 8, as so amended, the following rules shall be inserted, namely:-

"8-A (i) The certificate of registration issued by the competent authority under rule 8 shall be valid for a period of 10 years from the date of issue.

(ii) Any recognised clerk who wishes to renew his certificate of registration for a further period shall apply to the competent authority seeking renewal in Form 3.

(iii) Such application shall be made two months prior to the expiry of the original certificate of registration or subsequent renewal thereto:
Provided that the competent authority may entertain an application for renewal even after the period prescribed above for sufficient cause.

(iv) The competent authority shall pass orders within a period of two months from the date of receipt of application for renewal, failing which it shall be deemed that the renewal has been granted.

(v) If the competent authority chooses to reject the application for renewal, the same shall not be done without affording an opportunity, including a personal hearing, to the applicant.

(vi) A certificate of renewal so issued will be valid for a period of five years from the date of its issue.

8-B A recognised clerk shall intimate any change in his advocate/employer during the currency of the certificate of registration to the competent authority. Such intimation shall be given within a period of two months from the date of such change of advocate/employer";

(4) in rule 17, for the expression, "apply again to the competent authority in the prescribed form", the expression "apply again, assigning reason along with police intimation copy, to the competent authority, in Form 2" shall be substituted;

(5) in rule 17, as so amended, the following proviso shall be added, namely:-

"Provided that the age limit prescribed under rule 6 shall not apply to such application for issuance of duplicate certificate";

(6) before the heading "Form of Application for Issue of Certificate of Registration as a Recognised Clerk of an Advocate", the heading "Form 1 (see rule 6)" shall be inserted;

(7) in Form 1, as so amended,-

(a) in Note 1, for the expression "Proof of age", the expression "Proof of age and educational qualification" shall be substituted;

(b) after Note 1, as so amended, the following entry shall be inserted namely:-

"1-A. ID proof issued by the Government, namely Aadhar Card or Voter ID shall be enclosed.";

(8) before the heading, "Forms of Application for Issue of Duplicate Certificate of Registration as a Recognised Clerk of an Advocate", the heading "Form 2 (see rule 17)" shall be inserted;

(9) in Form 2, as so amended,-

(a) in Note 1, for the expression "Proof of age", the expression "Proof of age and educational qualification" shall be substituted;

(b) after Note 1, as so amended, the following entry shall be inserted, namely:-

"1-A. ID proof issued by the Government, namely, Aadhar card or Voter ID shall be enclosed.";

(10) after Form 2, the following Form shall be inserted, namely:-

"Form 3

(see rule 8-A(ii))

Form of application for renewal of Certificate of Registration as a Recognised Clerk of an Advocate

1.	Name of the applicant	:		Stamp size Photo of the applicant
2.	Father's Name	:		
3.	Educational Qualification	:		
4.	Residential Address	:		
5.	Whether convicted of an offence involving moral turpitude	:		
6.	Whether declared a tout at any time previously	:		
7.	Name of the Advocate-Employer and his address	:		
8.	Date of employment under the Advocate-Employer	:		
9.	ID proof issued by the Government, namely, Aadhar card or Voter ID (proof must be enclosed)	:		
10.	Additional information, if any	:		

DECLARATION

I declare that the particulars given above are true.

Station:
Date

Signature of the applicant.

CERTIFICATE OF THE ADVOCATE-EMPLOYER

I certify that the applicant Mr/Mrs/Miss..... is employed under me as clerk. I undertake to be responsible for all his/her acts and deeds done on my behalf in the discharge of his/her duties as my clerk while attending to my professional business in Courts and officers attached thereto.

Signature of the Advocate-Employer

Note:

1. A Court-fee stamp for the value of Rs.5 should be affixed to the application.
2. Three stamp size photographs of the applicant shall accompany the application, one duly fastened in the place provided.
3. Rs.20/- Non-Judicial Stamp affidavit.
4. Original Certificate of Registration issued by the Registry.
5. Certificate of Advocate- Employer in the prescribed form should be enclosed.";

(11) for the "Form of Certification of Registration." and the entries thereunder, the following Form shall be substituted, namely:-

"Form 4

(see rule 8)

FORM OF CERTIFICATE OF REGISTRATION

Original/Duplicate/Renewal

Stamp size
Photo of the
recognised clerk

1.	Name of the recognised clerk	:	
2.	Name of the advocate for whom he/she is registered as recognised clerk	:	
3.	Place of business Date	:	

Signature of the competent authority
Seal of the competent authority."

High Court, Madras,
4th February 2026.

S. ALLI,
Registrar General.